Next Generation 911

2025 Program and Application Guide

Application-based Funding (updated February 2025)

> *Updated December 2024* - Applications will be accepted from November 1, 2024 to April 11, 2025 using the LGPS Online Application Tool

1. Introduction

Next Generation 911 (NG911) refers to the modernization of 911 networks and infrastructure across Canada. It is a federally-mandated transition of the emergency communications network from the current network to an Internet Protocol based technology.

NG911 will enable important improvements to public safety, including better 911 caller location information, real time texting, streaming audio and video, and new ways to direct calls to services other than police, fire, and ambulance, such as mental health support.

Please refer to Appendix 1 for definitions of terms used in this guide. All defined terms are in **bold** in the program guide.

Background

The Canadian Radio-television and Telecommunications Commission (CRTC) has directed that all telecommunications providers migrate to **NG911** services to provide improved emergency services using world-class telecommunications networks.

E-Comm, as the **Public Safety Answering Point (PSAP)** for 99 per cent of 911 calls in British Columbia, has initiated a **NG911** program team dedicated to the implementation of **NG911** for the 25 regional districts and contracted public safety partners currently served by their emergency communications centres. The Province of BC provided $90 million to E-Comm to assist with **NG911** implementation costs on behalf of the agencies E-Comm provides 911 call-taking and/or dispatching services for.

> The NG911 GeoHub is available to support local governments and First Nations to better understand the GIS data requirements for **NG911** as well as the resources and agencies that are available**.**
> Eligible applicants are encouraged to review the NG911 GeoHub and to contact
> geobcinfo@gov.bc.ca with any questions.

2025 Next Generation 911 Application-based Funding Program

The intent of the Next Generation 911 program is to support local preparedness for the implementation of **NG911** and to provide funding to eligible applicants to support the transition and operational readiness of existing 911 services to **NG911**, in compliance with the CRTC Mandate.

Funding in the amount of $60 million was provided by the Province of BC. The funding is being administered by the Union of BC Municipalities (UBCM) on behalf of the Ministry of Citizens' Services. Under the 2023 program, more than $36.4 million was allocated to eligible recipients.

Approximately $25 million is now available for the 2025 Next Generation 911 Application-based Funding.

2. Eligible Applicants

Updated September 2024 - Eligible applicants in BC are limited to:

- Local governments (municipalities and regional districts)
- Treaty First Nations
- Indigenous National Governments with the authority for lands and resources

Eligible applicants can submit one application per funding stream intake. This includes applying as a sub-applicant in a regional application.

Updated December 2024 - Refer to Appendix 2 for eligible applicants and eligible funding amounts.

3. Grant Maximum

The 2025 Next Generation 911 Application-based Funding program can contribute up to 100% of the cost of eligible activities to maximums identified below:

1. Additional base funding: up to $100,000

2. Eligible **primary PSAP**: up to $2 million

3. Eligible **secondary PSAP**: up to $2 million

4. Updated December 2024 - Eligible municipally-run RCMP Operational Communications Centres (OCC): up to $2 million

Updated December 2024 - Refer to Appendix 2 for eligible applicants and eligible funding amounts.

The Evaluation Committee may recommend that an application be approved in part, based on available funding and the merit of the proposed project.

In order to ensure transparency and accountability in the expenditure of public funds, all other financial contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant. This includes any other grant funding and any revenue that is generated from activities that are funded by the 2025 Next Generation 911 Application-based Funding program.

4. Eligible Projects

To qualify for funding, proposed activities must support local preparedness for the implementation of **NG911** and transition and operational readiness of existing 911 services to **NG911**, in compliance with the CRTC Mandate, and be:

- A new or a subsequent phase of a project, and clearly distinct from any activities funded under the 2023 Next Generation 911 Allocation-based funding.
- Capable of completion by the applicant within two years from the date of grant approval.
- Where applicable, eligible for required approvals, authorizations, and permits.

Regional Projects

Funding requests from two or more eligible applicants for regional projects may be submitted as a single application for eligible, collaborative projects. In this case, the maximum funding available would be based on the number of eligible applicants included in the application. It is expected that regional projects will demonstrate cost-efficiencies in the total grant request. The primary applicant submitting the application for a regional project is required to submit a resolution as outlined in Section 7 of this guide. Each sub-applicant is required to submit a resolution that clearly states their approval for the primary applicant to apply for, receive, and manage the grant funding on their behalf.

5.   Requirements for Funding

As part of both the development of the application package and the delivery of the approved project, local governments are encouraged to proactively engage with local First Nations and Indigenous organizations, such as Friendship Centres and Métis Chartered Communities.

Engagement by local governments both locally and regionally can help build relationships with First Nations, benefit both communities, and enhance reconciliation. More information on engagement best practices is available [here](#).

As part of the Approval Agreement, approved projects must agree to the following requirements for funding:

- Activities must comply with all applicable privacy legislation under the *Freedom of Information and Protection of Privacy Act* in relation to the collection, use, or disclosure of personal information while conducting funded activities. Personal information is any recorded information about an identifiable individual other than their business contact information. This includes information that can be used to identify an individual through association or inference.
- Where applicable, the Qualified Professionals that manage the proposed project must be subject matter experts and any professional activities must be developed and signed by a qualified professional as per the *Professional Governance Act*.

6.   Eligible and Ineligible Costs and Activities

Eligible Costs and Activities

> Local government applicants are encouraged to review the [Community Works Fund](#) (Canada Community-Building Fund) program materials. Under the new agreement, infrastructure that provides internet access to residents, businesses, and/or institutions are eligible under CWF. Examples include: high-speed backbone, point of presence, local distribution within communities, and satellite capacity.

Eligible costs are direct costs that are approved for funding, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Eligible costs can only be incurred from January 1, 2020 until the final report is submitted.

Table 1 identifies eligible activities. Eligible activities must be cost-effective. Eligible applicants are encouraged to review the [NG911 GeoHub](#) and to contact geobcinfo@gov.bc.ca with any questions.

Table 1: Activities Eligible for Funding

1.   Additional Base Funding to Support Local Preparedness for NG911

- Public education specific to **NG911**, including information related to increased opportunity for better location identification, voice, real time text, and eventually sending image/video to 911. Examples include:
  - Specific education activities tailored to local demographics or economy (translation, culturally appropriate education materials, education tailored for tourism, seasonal workers, work camps, etc.).
  - Updating local websites, social media, newsletters.
- Legal and contract costs for migration to **NG911** only, including service provider agreements with **primary PSAPs** and **secondary PSAPs.** Examples include:
  - Costs associated with reviewing and signing contracts (e.g., E-comm, Telus, or dispatchers for **NG911**).

- Mapping and GIS. Examples include:
  - Mapping/GIS readiness assessments.
  - Mapping/GIS improvements related to boundary disputes, out-dated place/road names, Indigenous place names.
  - Mapping/GIS software licenses provided the software licence is dedicated to **NG911** (or cost is pro-rated).
- Training for staff, local agencies, etc. including development of training materials. Examples include:
  - Targeted training for staff, elected officials, emergency response personnel, local fire departments, and/or community organizations (e.g., search and rescue, mental health workers, frontline support staff for unsheltered community members, etc.).
- Civic addressing and signage specific to **NG911**. Examples include:
  - Signage to standardize road names with GIS-based information.
  - Signage to support geolocation (Lat-Long).
  - Signage to convert local names to names shown in Mapping/GIS applications.
  - Any other signage supporting compliance with Mapping/GIS and geolocation standards.

2. Primary PSAPs Funding for NG911 Compliance

- Eligible activities for **primary PSAPs** are the same as **secondary PSAPs** (see Section 3 of Table 1); however, eligible activities for **primary PSAPs** also include:
  - Call handling solution and devices for **NG911** call answer and dispatch.
  - Governance for **primary PSAPs.**

3. Secondary PSAPs Funding for NG911 Compliance

- Purchase, upgrade, and installation of technology (hardware and software) for primary and back up sites that is required for the transition to **NG911** (or the cost is pro-rated):
  - Data server hardware environment
  - Switch software
  - Call handling solutions and devices for dispatch
  - Site cybersecurity, including:
    - Assessment of current situation
    - Planning and designing of cybersecurity components
    - Any component required of the [NIST Cybersecurity 2.0 Framework](), excluding ongoing costs for services like monitoring, retainers for incident response and insurance
  - System resilience (e.g., redundant broadband, fibre or satellite connections)
  - Computer Aided Dispatch (CAD) interface to call handling solution
  - IP digital/analogue recording system
  - Audio Interface between call handling solution, SIP switch, radio system(s) and recording software
  - Data storage
  - Real Time Text upgrades to all technology (call handling, recording, CAD)
  - Network switch capacity increase and cabling increase
  - Link to local public alerting solution
  - Contingencies to manage costs associated to changing specifications (UNI)
  - Costs associated to bridge callers to services such as language line
  - Network to network interfaces
  - Upgrading/replacement of CAD
  - Records management systems
  - Other hardware or software that is required for the transition to **NG911**
  - Other hardware and software required to bridge the transition between E911 and **NG911**

- Change management (e.g., leadership, stakeholder engagement, communication, change impact and readiness, training and organization design). Conferences, courses, and training that specifically support change management for the purpose of transitioning to **NG911** are limited to the following eligible expenditures:
  - For all virtual courses, eligible costs include: course/registration fee, required course materials, and travel (including accommodations and per diems) only if required for internet connection or access to necessary technology.
  - For all in-person courses, eligible costs include: course/registration fee, required course materials, and travel (including accommodations and per diems).
- Business continuity costs specific to **NG911** transition:
  - Minor renovations (wiring, cabling, shelving, server room improvements, etc.).
  - Temporary relocation and/or temporary use of a backup site.
  - Systems testing.
  - Archiving of analogue data and/or conversion of analogue data to digital.
  - Call centre upgrades (improvements to office furniture, room layout, physical security).
- Training:
  - Develop and/or update training standards for communication centres for new types of information/technology being introduced, including cybersecurity, and provide training.
  - Develop and/or update training standards, including Q&A documents, CAD administration and GIS requirements, and provide training for staff.
  - Develop and/or update operational guidelines for **NG911**, including service delivery, performance, interface standards for data exchange/sharing, call processing, security, redundancy, and reliability, and provide training for staff.
- Mapping and GIS (see examples under additional base funding).
- Legal and contract costs for migration to **NG911** only, including client end user agreements and service provider agreements.
- Collaboration with Indigenous communities for **NG911**, including mapping support.
- Governance of **secondary PSAPs.**

4. OCC Funding for NG911 Compliance

- *Updated December 2024* - Eligible activities for eligible OCCs are the same as **secondary PSAPs** (see Section 3 of Table 1); however, eligible activities for eligible OCCs also include:
  - Governance for eligible OCCs

Additional Eligible Costs and Activities

In addition to the activities identified in Table 1, the following expenditures are also eligible provided they relate directly to eligible activities:

- Incremental applicant staff and administration costs (e.g. creating a new position or adding new responsibilities to an existing position). Eligible expenses include wages/salary, mandatory employment related costs as required by federal or provincial law, and other employment related costs as required by the approved applicant.
- Consultant/contractor costs. Please note: if you intend to hire a qualified professional to support proposed activities, professional consultant rates will only be considered for activities that represent respective professions. For other activities (e.g., planning events) consultant rates are expected to be commensurate with the type of activity being undertaken.

- Honoraria for cultural leaders, Elders, Indigenous knowledge keepers, and/or cultural keepers when they are scheduled to speak, present, or teach. Note: these honoraria should reflect the role of Indigenous Peoples as subject matter experts and be equitable to consultant rates.
- Translation costs and the development of culturally appropriate materials.
- Presentation to Council, Board, Treaty First Nation government, or community organizations, etc.
- Public information and engagement costs.

Ineligible Costs and Activities

Any activity that is not outlined in Table 1 or the 'Additional Eligible Costs and Activities' section is not eligible for grant funding. This includes:

- Ongoing operational costs related to current or future 911 call answer and/or dispatch, including, but not limited to, monitoring, retainers for incident response, and insurance.
- Costs related to any activity being funded by E-Comm, RCMP, and/or BC Emergency Health Services.
- *Updated February 2025* – Purchase, installation, and/or upgrade of radio and/or station notification systems.
- Major capital improvements or major renovations to existing facilities, and/or construction of new, permanent facilities.

7. Application Requirements and Process

The LGPS Online Application Tool is required to be used. Refer to Appendix 3 for full information.

Application Deadline and Process

Updated December 2024 - The application deadline is April 11, 2025. Applicants will be advised of the status of their application within 90 days of the application deadline.

Please note, in the case that the timelines for the implementation of NG911 are extended by the CRTC, the application deadline may be adjusted.

Required Application Contents

As of July 1, 2024, applicants will have the option to submit a resolution OR a letter of support from the CAO or CFO for applications that are from a single applicant and request less than $50,000 in funding.

All regional applications, or applications requesting more than $50,000 in funding, will require resolutions to be submitted.

All applicants are required to complete the Online Application Form and submit an electronic copy of the following:

- Completed Application Worksheet with all required attachments.
- Treaty First Nation or local government resolution **OR** a letter of support from the CAO or CFO for applications that are from a single applicant and request less than $50,000 in funding. Resolutions and letters need to indicate support for the current proposed activities and willingness to provide overall grant management. All regional applications, or applications requesting more than $50,000 in funding, will require resolutions to be submitted.
- Detailed budget that aligns with the proposed activities outlined in the Application Worksheet and indicates the proposed expenditures from 2025 Application-based funding and actual/proposed expenditures from 2023 Allocation-based funding. Although additional funding or support is not

required, any other grant funding or in-kind contributions must be identified. Applicants are encouraged to use the LGPS Budget and Financial Summary Tool.

- For regional projects only:
  - Treaty First Nation or local government resolution from the primary applicant, indicating support for the current proposed activities and willingness to provide overall grant management.
  - Treaty First Nation or local government resolution from each sub-applicant that clearly states their approval for the primary applicant to apply for, receive, and manage the grant funding on their behalf. Resolutions from sub-applicants must include this language.

Submission of Applications

Applications are required to be submitted in two steps prior to the application deadline:

1. LGPS Online Application Form: This online form must be completed for all applications to LGPS funding programs and includes questions that are common to all grant applications. When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Application Worksheet that must be completed as part of Step 2.

2. Application Worksheet: This worksheet contains questions that are specific to the funding stream and must be submitted by email to UBCM with all other required attachments.

Refer to Appendix 3 for more information on the new process and the information that will be required to be submitted during each step, including all application questions.

Worksheets and required attachments should be submitted as Word, Excel, or PDF files. Total file size for email attachments cannot exceed 20 MB. All materials should be submitted to Local Government Program Services, Union of BC Municipalities by email: lgps@ubcm.ca.

Review of Applications

UBCM will perform a preliminary review of applications to ensure the required application contents have been submitted and to ensure that basic eligibility criteria have been met. Only complete application packages will be reviewed.

As required, the Evaluation Committee will assess and score all eligible applications. Point values and weighting have been established within each of these scoring criteria. Only those applications that meet a minimum threshold point value will be considered for funding.

Higher application review scores will be given to projects that:

- Align with the intent of the 2025 Next Generation 911 Application-based Funding program by supporting:
  - local preparedness for the implementation of **NG911**
  - transition to, and operational readiness of, existing 911 services to **NG911**, in compliance with the CRTC Mandate.
- Demonstrate rationale for funding in addition to the 2023 Next Generation 911 Allocation-based funding.
- Demonstrate evidence of engagement with First Nations and/or Indigenous organizations in advance of submitting the application and as part of the proposed project (e.g., collaborative planning tables; incorporating First Nation values and perspectives in proposed activities; existing outreach, plans, engagement reports or processes; including First Nation engagement costs in the budget; completion of Indigenous Cultural Safety and Cultural Humility Training).
- Contribute to a comprehensive, cooperative, and regional approach; and,
- Are cost-effective.

As required, the Evaluation Committee may consider the provincial, regional, and urban/rural distribution of proposed projects, and previous funding. Recommendations will be made on a priority basis. All funding decisions will be made by UBCM.

UBCM may share all applications with the Province of BC and other subject matter experts as required

8. Grant Management and Applicant Responsibilities

Grants are awarded to approved applicants only and, as such, the approved applicant is responsible for completion of the project as approved and for meeting all reporting requirements.

Approved applicants are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

Notice of Funding Decision and Payments

All applicants will receive written notice of funding decisions. Approved applicants will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded. The Approval Agreement is required to be signed and returned to UBCM within 30 days.

Grants are awarded in two payments: 50% at the approval of the project and when the signed Approval Agreement has been returned to UBCM, and 50% when the project is complete and UBCM has received and approved the required final report and a financial summary.

Please note that in cases where revisions are required to an application, or an application has been approved in principle only, the applicant has 30 days from the date of the written notice of the status of the application to complete the application requirements. Applications that are not completed within 30 days may be closed.

Progress Payments

To request a progress payment, approved applicants are required to submit the Interim Report Form. The form will require the following information:

- Description of activities completed to date.
- Description of funds expended to date (applicants are encouraged to use the LGPS Budget and Financial Summary Tool).
- Written rationale for receiving a progress payment.

Changes to Approved Projects (Amendment Requests)

Approved grants are specific to the project as identified in the approved application, and grant funds are not transferable to other projects. Generally speaking, this means funds cannot be transferred to an activity that was not included in the approved application or to a new or expanded location.

Approval from UBCM and/or the Evaluation Committee will be required for any variation from the approved project. Depending on the complexity of the proposed amendment, requests may take up to 90 days to review.

To propose changes to an approved project, applicants are required to submit the Interim Report Form. If UBCM determines the amendment is eligible for consideration, applicants will be required to submit:

- Amended application package, including updated Application Worksheet, detailed budget (applicants are encouraged to use the LGPS Budget and Financial Summary Tool), required attachments, and an updated resolution/letter of support.
- For regional projects only: evidence of support from sub-applicants for proposed amendments will be required.

- Written rationale for proposed changes to activities and/or expenditures.

Applicants are responsible for any costs above the approved grant unless a revised application is submitted and approved prior to work being undertaken.

Extensions to Project End Date

All approved activities are required to be completed within the time frame identified in the Approval Agreement and all extensions beyond this date must be requested in writing and be approved by UBCM.

The Interim Report Form will be required to be submitted for all extension requests over six months. Extensions will not exceed one year from the date of the original Final Report deadline.

Recognition of Funding and Funders

Approved applicants should contact UBCM for more information on recognizing funding. Please contact lgps@ubcm.ca or (604) 270-8226 ext. 220. Guidelines on using BC logos, including downloadable files, are available here.

9. Final Report Requirements and Process

All funded activities must be completed within two years of notification of funding approval and the final report is due within 30 days of project completion.

Final Reports

Applicants are required to submit an electronic copy of the complete final report, including the following:

- Completed Final Report Form with all required attachments.
- Detailed financial summary that indicates the actual expenditures from the Next Generation 911 program and other sources (if applicable), and that aligns with the actual activities outlined in the final report form.
- Copies, excerpts and/or links to all materials produced with grant funding.
- Optional: photos or media related to the funded project.

Submission of Reports

Final reports should be submitted as Word, Excel, or PDF files. Total file size for email attachments cannot exceed 20 MB.

All reports should be submitted to Local Government Program Services, Union of BC Municipalities by email: lgps@ubcm.ca.

Review of Final Reports

UBCM will perform a preliminary review of all final reports to ensure the required report elements have been submitted.

All final report materials will be shared with the Province of BC.

10. Additional Information

Union of BC Municipalities

Email: lgps@ubcm.ca

Phone: 604-270-8226 ext. 220

Appendix 1: Definitions

Approved Project: Activities included in the approved application and costs included in the approved budget.

In-Kind Expenditures: The use of resources of the approved **primary applicant** or **sub-applicant(s)** for the development or implementation of the approved project. For example, the use of meeting rooms owned by the approved **primary applicant** or **sub-applicant(s)** can be an in-kind expenditure.

Next Generation 911 (NG911): An IP-based system comprised of hardware, software, data, and operational policies and procedures that:

a. Provides standardized interfaces from emergency call and message services to support emergency communications.

b. Processes all types of emergency calls, including voice, data, and multimedia information.

c. Acquires and integrates additional emergency call data useful to call routing and handling.

d. Delivers the emergency calls, messages, and data to the appropriate public safety answering point and other appropriate emergency entities; and

e. Supports data or video communications needs for coordinated incident response and management (Source: NENA Knowledge Base Glossary).

Public Safety Answering Point (PSAP): A physical or virtual entity where 9-1-1 calls are delivered by the 9-1-1 Service Provider (Source: NENA Knowledge Base Glossary).

Primary Applicant: Eligible applicant that is the primary contact for the application and that is responsible for project oversight, grant management and all reporting requirements.

Primary PSAP: PSAP to which 9-1-1 calls are routed directly from the 9-1-1 Control Office (Source: NENA Knowledge Base Glossary).

Secondary PSAP: **PSAP** to which 9-1-1 calls are transferred from a Primary PSAP (Source: NENA Knowledge Base Glossary).

Sub-applicant(s): In the case of regional projects, the sub-applicants are eligible applicants that are included in an approved application.

Appendix 2: Eligible Applicants and Eligible Funding Requests (added December 2024)

Table 2 provides information on eligible applicants and eligible funding requests by regional district and for other eligible applicants. Eligible funding is identified with a check mark (✔).

Note: cells shaded in grey indicate areas without primary and/or secondary PSAP service and/or areas where there is more than one primary and/or secondary PSAP service (or PSAP information was not available).

Table 2: Eligible Applicants and Eligible Funding Requests						
Eligible Applicant	**Eligibility - Base Funding**	**Primary PSAP (911 Call Answer)**	**Eligibility - Primary PSAP Funding**	**Secondary PSAP (Fire Dispatch)**	**Eligibility - Secondary PSAP Funding**	**Eligibility - OCC Funding**
Alberni-Clayoquot Regional District						
Alberni-Clayoquot RD (unincorporated areas)	✔	E-comm		North Island 911		
Port Alberni, City	✔	E-comm		North Island 911		
Tofino, District	✔	E-comm		North Island 911		
Ucluelet, District	✔	E-comm		North Island 911		
Regional District of Bulkley-Nechako						
Bulkley-Nechako RD (unincorporated areas)	✔	E-comm		Fraser-Fort George 911 Services		
Burns Lake, Village	✔	E-comm		Fraser-Fort George 911 Services		
Fort St. James, District	✔	E-comm		Fraser-Fort George 911 Services		
Fraser Lake, Village	✔	E-comm		Fraser-Fort George 911 Services		
Granisle, Village	✔	E-comm		Fraser-Fort George 911 Services		
Houston, District	✔	E-comm		Fraser-Fort George 911 Services		

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
Smithers, Town	✔	E-comm		Fraser-Fort George 911 Services		
Telkwa, Village	✔	E-comm		Fraser-Fort George 911 Services		
Vanderhoof, District	✔	E-comm		Fraser-Fort George 911 Services		
Capital Regional District						
Capital RD (unincorporated areas)	✔	E-comm		E-Comm		
Central Saanich, District	✔	E-comm		E-Comm		
Colwood, City	✔	E-comm		Surrey Fire Regional Dispatch		
Esquimalt, Township	✔	E-comm		Surrey Fire Regional Dispatch		
Highlands, District	✔	E-comm		E-Comm		
Langford, City	✔	E-comm		Surrey Fire Regional Dispatch		
Metchosin, District	✔	E-comm		E-Comm		
North Saanich, District	✔	E-comm		Surrey Fire Regional Dispatch		
Oak Bay, District	✔	E-comm		E-Comm		
Saanich, District	✔	E-comm		E-Comm		
Sidney, Town	✔	E-comm		Surrey Fire Regional Dispatch		
Sooke, District	✔	E-comm		E-Comm		
Victoria, City	✔	E-comm		Surrey Fire Regional Dispatch		

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
View Royal, Town	✓	E-comm		Surrey Fire Regional Dispatch		
Cariboo Regional District						
Cariboo RD (unincorporated areas)	✓	E-comm		Fraser-Fort George 911 Services		
100 Mile House, District	✓	E-comm		Fraser-Fort George 911 Services		
Quesnel, City	✓	E-comm		Fraser-Fort George 911 Services		
Wells, District	✓	E-comm		Fraser-Fort George 911 Services		
Williams Lake, City	✓	E-comm		Fraser-Fort George 911 Services		
Central Coast Regional District						
Central Coast RD (unincorporated areas)	✓					
Regional District of Central Kootenay						
Central Kootenay RD (unincorporated areas)	✓	E-comm		Fraser-Fort George 911 Services		
Castlegar, City	✓	E-comm		Kamloops Fire Dispatch		
Creston, Town	✓	E-comm		Fraser-Fort George 911 Services		
Kaslo, Village	✓	E-comm		Fraser-Fort George 911 Services		
Nakusp, Village	✓	E-comm		Fraser-Fort George 911 Services		
Nelson, City	✓	Nelson	✓	Nelson		

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
New Denver, Village	✓	E-comm		Fraser-Fort George 911 Services		
Salmo, Village	✓	E-comm		Fraser-Fort George 911 Services		
Silverton, Village	✓	E-comm		Fraser-Fort George 911 Services		
Slocan, Village	✓	E-comm		Fraser-Fort George 911 Services		
Regional District of Central Okanagan						
Central Okanagan RD (unincorporated areas)	✓	E-comm		Kelowna Fire Dispatch		
Kelowna, City	✓	E-comm		Kelowna Fire Dispatch	✓	
Lake Country, District	✓	E-comm		Kelowna Fire Dispatch		
Peachland, District	✓	E-comm		Kelowna Fire Dispatch		
West Kelowna, City	✓	E-comm		Kelowna Fire Dispatch		
Columbia Shuswap Regional District						
Columbia-Shuswap RD (unincorporated areas)	✓	E-comm		Surrey Fire Regional Dispatch		
Golden, Town	✓	E-comm		Surrey Fire Regional Dispatch		
Revelstoke, City	✓	E-comm		Surrey Fire Regional Dispatch		
Salmon Arm, City	✓	E-comm		Surrey Fire Regional Dispatch		
Sicamous, District	✓	E-comm		Surrey Fire Regional Dispatch		

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
Comox Valley Regional District						
Comox Valley RD (unincorporated areas)	✔	E-comm		North Island 911	✔	
Comox, Town	✔	E-comm		North Island 911		
Courtenay, City	✔	E-comm		North Island 911		
Cumberland, Village	✔	E-comm		North Island 911		
Cowichan Valley Regional District						
Cowichan Valley RD (unincorporated areas)	✔	E-comm		North Island 911		
Duncan, City	✔	E-comm		North Island 911		
Ladysmith, Town	✔	E-comm		North Island 911		
Lake Cowichan, Town	✔	E-comm		North Island 911		
North Cowichan, District	✔	E-comm		North Island 911		
Regional District of East Kootenay						
East Kootenay RD (unincorporated areas)	✔	E-comm		Kelowna Fire Dispatch		
Canal Flats, Village	✔	E-comm		Kelowna Fire Dispatch		
Cranbrook, City	✔	E-comm		Kelowna Fire Dispatch		
Elkford, District	✔	E-comm		Kelowna Fire Dispatch		
Fernie, City	✔	E-comm		Kelowna Fire Dispatch		
Invermere, District	✔	E-comm		Kelowna Fire Dispatch		
Kimberley, City of	✔	E-comm		Kelowna Fire Dispatch		

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
Radium Hot Springs, Village	✓	E-comm		Kelowna Fire Dispatch		
Sparwood, District	✓	E-comm		Kelowna Fire Dispatch		
Fraser Valley Regional District						
Fraser Valley RD (unincorporated areas)	✓	E-comm		E-Comm		
Abbotsford, City	✓	E-comm		E-Comm		
Chilliwack, City	✓	E-comm		E-Comm		
Harrison Hot Springs, Village	✓	E-comm		E-Comm		
Hope, District	✓	E-comm		E-Comm		
Kent, District	✓	E-comm		E-Comm		
Mission, District	✓	E-comm		E-Comm		
Regional District of Fraser-Fort George						
Fraser-Fort George RD (unincorporated areas)	✓	E-comm		Fraser-Fort George 911 Services	✓	
Mackenzie, District	✓	E-comm		Fraser-Fort George 911 Services		
McBride, Village	✓	E-comm		Fraser-Fort George 911 Services		
Prince George, City	✓	E-comm		Fraser-Fort George 911 Services		
Valemount, Village	✓	E-comm		Fraser-Fort George 911 Services		

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
Regional District of Kitimat-Stikine						
Kitimat-Stikine RD (unincorporated areas)	✔	E-comm				
Hazelton, Village	✔	E-comm		Fraser-Fort George 911 Services		
Kitimat, District	✔	E-comm		Fraser-Fort George 911 Services		
New Hazelton, District	✔	E-comm		Fraser-Fort George 911 Services		
Stewart, District	✔	E-comm		Fraser-Fort George 911 Services		
Terrace, City	✔	E-comm		Fraser-Fort George 911 Services		
Regional District of Kootenay Boundary						
Kootenay Boundary RD (unincorporated areas)	✔	E-comm		Kelowna Fire Dispatch		
Fruitvale, Village	✔	E-comm		Kelowna Fire Dispatch		
Grand Forks, City	✔	E-comm		Kelowna Fire Dispatch		
Greenwood, City	✔	E-comm		Kelowna Fire Dispatch		
Midway, Village	✔	E-comm		Kelowna Fire Dispatch		
Montrose, Village	✔	E-comm		Kelowna Fire Dispatch		
Rossland, City	✔	E-comm		Kelowna Fire Dispatch		
Trail, City	✔	E-comm		Kelowna Fire Dispatch		
Warfield, Village	✔	E-comm		Kelowna Fire Dispatch		

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
Metro Vancouver (GVRD)						
Metro Vancouver (unincorporated areas)	✔	E-comm				
Anmore, Village	✔	E-comm		Surrey Fire Regional Dispatch		
Belcarra, Village	✔	E-comm		Surrey Fire Regional Dispatch		
Bowen Island Municipality	✔	E-comm		Surrey Fire Regional Dispatch		
Burnaby, City	✔	E-comm		Burnaby Fire Dispatch	✔	
Coquitlam, City	✔	E-comm		E-Comm		✔
Delta, City	✔	E-comm		E-Comm		
Langley, City	✔	E-comm		Surrey Fire Regional Dispatch		
Langley, Township	✔	E-comm		Surrey Fire Regional Dispatch		✔
Lions Bay, Village	✔	E-comm		Surrey Fire Regional Dispatch		
Maple Ridge, City	✔	E-comm		Surrey Fire Regional Dispatch		
New Westminster, City	✔	E-comm		E-Comm		
North Vancouver, City	✔	E-comm		Surrey Fire Regional Dispatch		
North Vancouver, District	✔	E-comm		Surrey Fire Regional Dispatch		
Pitt Meadows, City	✔	E-comm		Surrey Fire Regional Dispatch		

Port Coquitlam, City	✔	E-comm		Surrey Fire Regional Dispatch		
Port Moody, City	✔	E-comm		E-Comm		
Richmond, City	✔	E-comm		E-Comm		
Surrey, City	✔	E-comm		Surrey Fire Regional Dispatch	✔	
Vancouver, City	✔	E-comm		E-Comm		
West Vancouver, District	✔	E-comm		Surrey Fire Regional Dispatch		
White Rock, City	✔	E-comm		Surrey Fire Regional Dispatch		
Regional District of Mount Waddington						
Mount Waddington RD (unincorporated areas)	✔	E-comm		North Island 911		
Alert Bay, Village	✔	E-comm		North Island 911		
Port Alice, Village	✔	E-comm		North Island 911		
Port Hardy, District	✔	E-comm		North Island 911		
Port McNeill, Town	✔	E-comm		North Island 911		
Regional District of Nanaimo						
Nanaimo RD (unincorporated areas)	✔	E-comm				
Nanaimo, City	✔	E-comm		Surrey Fire Regional Dispatch		
Lantzville, District	✔	E-comm		Surrey Fire Regional Dispatch		
Parksville, City	✔	E-comm		North Island 911		
Qualicum Beach, Town	✔	E-comm		North Island 911		

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
North Coast Regional District						
North Coast RD (unincorporated areas)	✔					
Daajing Giids, Village	✔					
Masset, Village	✔					
Port Clements, Village	✔					
Port Edward, District	✔	Prince Rupert		Prince Rupert		
Prince Rupert, City	✔	Prince Rupert	✔	Prince Rupert		
Regional District of North Okanagan						
North Okanagan RD (unincorporated areas)	✔	E-comm		E-Comm		
Armstrong, City	✔	E-comm		E-Comm		
Coldstream, District	✔	E-comm		E-Comm		
Enderby, City	✔	E-comm		E-Comm		
Lumby, Village	✔	E-comm		E-Comm		
Spallumcheen, Township	✔	E-comm		E-Comm		
Vernon, City	✔	E-comm		Kelowna Fire Dispatch		
Regional District of Okanagan-Similkameen						
Okanagan-Similkameen RD (unincorporated areas)	✔	E-comm		Kelowna Fire Dispatch		
Keremeos, Village	✔	E-comm		Kelowna Fire Dispatch		
Oliver, Town	✔	E-comm		Kelowna Fire Dispatch		

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
Osoyoos, Town	✔	E-comm		Kelowna Fire Dispatch		
Penticton, City	✔	E-comm		Kelowna Fire Dispatch		
Princeton, Town	✔	E-comm		Kelowna Fire Dispatch		
Summerland, District	✔	E-comm		Kelowna Fire Dispatch		
Peace River Regional District						
Peace River RD (unincorporated areas)	✔	E-comm		North Island 911		
Chetwynd, District	✔	E-comm		North Island 911		
Dawson Creek, City	✔	E-comm		North Island 911		
Fort St. John, City	✔	E-comm		North Island 911		
Hudson's Hope, District	✔	E-comm		North Island 911		
Pouce Coupe, Village	✔	E-comm		North Island 911		
Taylor, District	✔	E-comm		North Island 911		
Tumbler Ridge, District	✔	E-comm		North Island 911		
qathet Regional District						
qathet RD (unincorporated areas)	✔	E-comm		North Island 911		
Powell River, City	✔	E-comm		North Island 911		
Squamish-Lillooet Regional District						
Squamish-Lillooet RD (unincorporated areas)	✔	E-comm		E-Comm		
Lillooet, District	✔	E-comm		Surrey Fire Regional Dispatch		

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
Pemberton, Village	✔	E-comm		E-Comm		
Squamish, District	✔	E-comm		E-Comm		
Whistler, Resort Municipality	✔	E-comm		E-Comm		
Strathcona Regional District						
Strathcona RD (unincorporated areas)	✔	E-comm		North Island 911		
Campbell River, City	✔	E-comm		North Island 911		
Gold River, Village	✔	E-comm		North Island 911		
Sayward, Village	✔	E-comm		North Island 911		
Tahsis, Village	✔	E-comm		North Island 911		
Zeballos, Village	✔	E-comm		North Island 911		
Sunshine Coast Regional District						
Sunshine Coast RD (unincorporated areas)	✔	E-comm		E-Comm		
Gibsons, Town	✔	E-comm		E-Comm		
Sechelt, District	✔	E-comm		E-Comm		
shíshálh Nation Government District	✔	E-comm		E-Comm		
Thompson Nicola Regional District						
Thompson-Nicola RD (unincorporated areas)	✔	E-comm		Kamloops Fire Dispatch		
Ashcroft, Village	✔	E-comm		Kamloops Fire Dispatch		
Barriere, District	✔	E-comm		Kamloops Fire Dispatch		

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
Cache Creek, Village	✔	E-comm		Kamloops Fire Dispatch		
Chase, Village	✔	E-comm		Kamloops Fire Dispatch		
Clearwater, District	✔	E-comm		Kamloops Fire Dispatch		
Clinton, Village	✔	E-comm		Kamloops Fire Dispatch		
Kamloops, City	✔	E-comm		Kamloops Fire Dispatch	✔	
Logan Lake, District	✔	E-comm		Kamloops Fire Dispatch		
Lytton, Village	✔	E-comm		Kamloops Fire Dispatch		
Merritt, City	✔	E-comm		Kamloops Fire Dispatch		
Sun Peaks Mountain Resort Municipality	✔	E-comm		Kamloops Fire Dispatch		
Other Eligible Applicants						
Atlin Community Improvement District	✔					
Gingolx (Nisga'a Nation)	✔					
Gitlaxt'aamiks (Nisga'a Nation)	✔					
Gitwinksihlkw (Nisga'a Nation)	✔					
Huu-ay-aht First Nations	✔					
Islands Trust	✔					
Ka:'yu:'k't'h'/ Chek'tles7et'h' First Nations	✔					
Laxgalts'ap (Nisga'a Nation)	✔					

Eligible Applicant	Eligibility - Base Funding	Primary PSAP (911 Call Answer)	Eligibility - Primary PSAP Funding	Secondary PSAP (Fire Dispatch)	Eligibility - Secondary PSAP Funding	Eligibility - OCC Funding
Northern Rockies Regional Municipality	✔	Grande Prairie 911 Dispatch		Grande Prairie 911 Dispatch		
Tla'amin Nation	✔					
Toquaht Nation	✔					
Tsawwassen Nation	✔					
Uchucklesaht Tribe	✔					
Yuułuʔiłʔatḥ Government	✔					

Appendix 3: LGPS Online Application Tool

As outlined in Section 7, applications are required to be submitted in two steps **prior to the application deadline**:

1. LGPS Online Application Form: This online form must be completed for all applications to LGPS funding programs and includes questions that are common to all grant applications. When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Application Worksheet that must be completed as part of Step 2.

2. Application Worksheet: This worksheet contains questions that are specific to the funding stream and must be submitted by email to UBCM with all other required attachments.

STEP ONE: LGPS Online Application Form

The following questions are required to be answered on the LGPS Online Application Form:

1. Name of the intake of the funding program that you want to apply for (select from menu).

2. Name of the Primary Applicant (select from menu). Please note: if the name of your organization is not included in the menu, contact UBCM in order to determine eligibility and next steps.

3. Primary and secondary contact information: full name, position, email, phone.

4. Primary applicant mailing address.

5. For regional projects only: name of sub-applicant(s) and rationale for regional project.

6. Project title.

7. Proposed start and end date.

8. Estimated total project budget.

9. Estimated total grant request.

10. Other funding amount and source.

11. Project summary (provide a brief summary, no more than 500 characters).

12. Progress to date. Provide an update on the status of previously approved projects if previously funded under same funding program/funding stream.

13. Certification that the information is complete and accurate.

14. Name and email of person submitting application.

When the LGPS Online Application Form is submitted, the applicant will receive an email confirmation including the file number that has been assigned to the application, and a copy of the Application Worksheet that must be completed as part of Step 2.

STEP TWO: Application Worksheet and Required Attachments

Application Worksheet

The following questions will be required to be answered on the Application Worksheet:

1. Primary Applicant full name (local government or Treaty First Nation).

2. File Number (this can be found on the confirmation email you will receive after the LGPS Online Application Form is submitted).

3. Grant Request:

- Total proposed grant request (with breakdown for additional base funding, primary PSAP funding, secondary PSAP funding, and OCC funding)
- Have you applied for, or received funding for, this project from other sources? If yes, please indicate the source and the amount of funding received or applied for.

4. Proposed activities for additional base funding.

5. Proposed activities for primary PSAPs.

6. Proposed activities for secondary PSAPs.

7. Proposed activities for eligible OCCs.

8. Alignment with funding stream:
    - Describe how the proposed activities will support local preparedness for the implementation of NG911.
    - Describe how the proposed activities will support transition to and operational readiness of existing 911 services to NG911, in compliance with the CRTC Mandate.

9. Engagement with First Nations and/or Indigenous Organizations. Please identify the specific bands, Treaty First Nations, and/or Indigenous organizations as well as the specific traditional territory, reserve, or other First Nations' land that may be impacted by the proposed project.
    - Which First Nations and/or Indigenous organizations were proactively engaged as part of the development of this application?
    - Which First Nations and/or Indigenous organizations will participate in the proposed activities and what specific role will they play?
    - Please indicate the extent to which staff and/or elected officials have undertaken Indigenous Cultural Safety and Cultural Humility Training.

    If applicable, evidence of support for the proposed activities from First Nations and/or Indigenous organizations has been submitted with this application. This could be in the form of a letter, email, or other correspondence.

10. Comprehensive, cooperative, regional approach and benefits. Description of how your project will contribute to a comprehensive, cooperative, and regional approach and any regional benefits.

11. Additional Information: Any other information you think may help support your submission.

Required Attachments

The following attachments will be required to be submitted with the completed Application Worksheet:

- Treaty First Nation or local government resolution **OR** a letter of support from the CAO, or CFO for applications that are from a single applicant and request less than $50,000 in funding. Resolutions and letters need to indicate support for the current proposed activities and willingness to provide overall grant management. All regional applications, or applications requesting more than $50,000 in funding, will require resolutions to be submitted.
- A detailed budget is required for each component of funding. The budget(s) must align with the proposed activities outlined in the Application Worksheet and indicate the proposed expenditures from 2025 Application-based funding and actual/proposed expenditures from 2023 Allocation-based funding. Although additional funding or support is not required, any other grant funding or in-kind contributions must be identified. Applicants are encouraged to use the LGPS Budget and Financial Summary Tool.
- For regional projects only:

- Treaty First Nation or local government resolution from the primary applicant, indicating support for the current proposed activities and willingness to provide overall grant management; and,
- Treaty First Nation or local government resolution from each sub-applicant that clearly states their approval for the primary applicant to apply for, receive, and manage the grant funding on their behalf. Resolutions from sub-applicants must include this language.