**Provincial Community-to-Community Forum
Travel Subsidy for First Nation Participants**

**2024 Application Form**

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| **SECTION 1: Applicant Information** | **LGPS-** *(for administrative use only)* |
| First Nation:       | Complete Mailing Address:       |
| Contact Person\*:       | Position:       |
| Phone:       | E-mail:       |

*\* Contact person must be an authorized representative of the applicant (i.e. staff person or elected official)*

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| **SECTION 2: Subsidy Information** |
| * + - 1. **Attendees.** The subsidy can include up to a maximum of two attendees. Please note attendance at the PC2C will be confirmed before the subsidy is issued.

1. Name:       Position:      2. Name:       Position:       |

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| **SECTION 3: Signature** |
| Applications are required to be signed by an authorized representative of the applicant.  |
| Name:       | Title:       |
| Signature:      *A certified electronic or original signature is required* | Date:       |

*\* Signatory must be an authorized representative of the applicant (i.e. staff person or elected official)*

Submit the completed application form as an e-mail attachment to Local Government Program Services (UBCM) at lgps@ubcm.ca.

**Travel Subsidy terms:**

* The maximum subsidy is up to $1,100 per First Nation and is limited to two attendees.
* For First Nations located outside of Metro Vancouver, travel subsidy applications will be considered in the order in which they are received. Applications will be accepted until August 23, 2024.
* For First Nations located within Metro Vancouver, travel subsidy applications can be submitted at any time but will not be considered until after August 23, 2024.
* Subsidies are limited to:
	+ Travel (flights, vehicle travel)
	+ Travel from airport (taxi, public transit)
	+ Parking
	+ Accommodation (limited to 2 nights)
* Subsidies will be paid by October 31, 2024, after UBCM has received the confirmation of attendance at the PC2C and actual eligible costs that were incurred.
* Please complete and return the application form and return to UBCM.
* All questions are required to be answered by typing directly in this form. If you have any questions, contact lgps@ubcm.ca or (604) 270-8226 ext. 220