**Community Emergency Preparedness Fund**

**Extreme Temperature Risk Mapping, Assessment, and Planning**

**2023 Final Report Form**

Please type directly in this form or print and complete. Additional space or pages may be used as required. For detailed instructions regarding final report requirements, please refer to the *2023 Extreme Temperature Risk Mapping, Assessment, and Planning Program and Application Guide.*

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| **SECTION 1: Applicant Information** | **AP** *(for administrative use only)* |
| Local Government or First Nation Applicant: | Final Report Submission Date: |
| Contact Person\*: | Position: |
| Phone: | Email: |

*\* Contact person must be an authorized representative of the applicant (i.e. staff member or elected official).*

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| **SECTION 2: For Regional Projects Only** |
| 1. **Identification of Partnering Applicants.** For regional projects, please list all of the partnering applicants included in this project. |

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| **SECTION 3: Project Information** |
| 1. **Project Name:** |
| 1. **Project Information.** 2. Project start and end dates: Start:       End: 3. Total final project expenditure:       \* Total CEPF grant expenditure:       \* 4. Did you receive other funding for this project from other sources? If yes, please indicate the source and the amount of funding received from other sources:     *\* The total final project expenditure and total CEPF grant expenditure must match the actual costs in your financial summary (not the original budget).* |
| 1. **Project Activities.** 2. What specific activities were undertaken as part of this project?      1. Describe how the project addressed the risks posed to temperature-sensitive populations (including special consideration or response actions to support temperature-vulnerable populations).      1. Describe how the activities considered and adapted to the impacts of climate change in the project methodology and deliverables. |
| 1. **Outcomes and Deliverables.** 2. What were the specific outcomes and/or deliverables for this project?      1. Describe how activities increased understanding of the social, cultural, economic, and/or environmental impacts of extreme temperature events to the community.      1. Describe how the activities identified or achieved co-benefits (e.g., reducing greenhouse gas emissions, improving community health and wellbeing, enhancing biodiversity, etc.)? |
| 1. **Engagement with First Nations and/or Indigenous Organizations.** Identify the specific bands, Treaty First Nations and/or Indigenous organizations as well as the specific traditional territory, reserve or other First Nation’s land that were impacted by the completed project.    1. Which First Nations and/or Indigenous organizations were engaged as part of the project?      * 1. Which First Nations and/or Indigenous organizations participated in the completed activities and what specific role did they play? |
| 1. **Partnerships.** Identify any partners (e.g., equity-denied populations, organizations that participate in the Extreme Weather Response program, agricultural sector, critical infrastructure owners, etc.) that participated in the completed project and the specific role they played. |
| 1. **Additional Comments.** Please provide any additional comments or information you would like to share about this project. |

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| **SECTION 4: Required Final Report Materials** |
| Only complete final reports will be reviewed and outstanding final reporting may impact ability to apply for future UBCM grants.  The following separate attachments are required to be submitted as part of the Final Report:  Detailed financial summary that indicates the actual expenditures from the  Community Emergency Preparedness Fund and other sources (if applicable) and  that aligns with the actual activities outlined in the Final Report form;  Copy of Final Technical Report (consultant’s report) including Risk Assessment,  Maps, Response Plans, and/or Disaster Risk Reduction and Climate Adaptation  planning, and/or any completed assessments, including reviews of lessons learned  from the 2021 heat dome;  Full size PDF copies of all maps created as a result of the project;  Spatial data and metadata for all maps identified above. LiDAR and orthoimagery  products data and derivative products acquired/produced with CEPF funding must  meet [Specifications for Airborne LiDAR for the Province of British Columbia](https://www2.gov.bc.ca/assets/gov/data/geographic/digital-imagery/specifications_for_airborne_lidar_for_the_province_of_british_columbia_53.pdf);  Optional: photos and/or media directly related to the funded project. |

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| **SECTION 5: Certification of Costs** (to be signed by Chief Financial Officer or Designate) | |
| I certify that the costs identified in the attached financial summary: (1) have been incurred  and paid; (2) are attributable to the project; (3) are eligible; and (4) are net of tax and any  other rebates.  In addition, for final claims, I certify that: (1) the project is complete; (2) all revenues generated from the project have been declared; and (3) all eligible portions of all other grant contributions for the project have been declared. | |
| Name: | Title: |
| Signature:      \*  *\*A certified digital or original signature is required.* | Date: |

All final reports should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: [cepf@ubcm.ca](mailto:cepf@ubcm.ca)